



Trading Coast Conference

Date: Tuesday, September 11

Time: 6:00pm – 9:00pm (Registration begins at 5:30pm)

Location: Hecate Strait Employment Development Society, 125 Market Place, Prince Rupert, BC

Trading Coast Market

Date: Saturday, September 22

Time – 11:00am – 3:00pm

Location: Hecate Strait Employment Dev. Society 208 1st Ave East, Prince Rupert BC

Only 50 spots available! Register Now!

There is a \$10 minimum donation to attend the events. All the proceeds will be donated to the Prince Rupert Wildlife Centre. The donation is due on event day.

Preference will be given to those attending both events. Those not attending the conference may be waitlisted for the market, and contacted by September 7th for a spot.

Contact Name:

Business Name:

Phone:

Email:

Address:

City:

Postal Code:

Are you a member of a Market Organization (Last Minute Market, Icehouse, Salmonberry, etc)? If yes, please specify:

Registering for the Trading Coast Conference

Register me for the “What’s your Signage” workshop.

Seating is limited to 9 spots and is designed for individuals who do not currently have a digital logo or branding. This workshop is on a first come basis. Participants will walk away with an 8.5" x 11" Sign.

Registering for a table/food vending spot/busking stations at the Trading Coast Market

Must arrive an hour in advance to register, set up their booths and help out as a collective to prepare for opening at 11.

Description of products to be sold:

Please initial here _____ to verify that 100% of your products are handcrafted by you and not subject to copyright, have not been imported or mass produced.

If you are selling food products, please read the following:

Please initial here _____ to assert that your products are following the Guideline for the Sale of Foods at Temporary Food Markets. Vendors must not sell foods that are considered “higher risk’ unless approved to do so by the local Heath authority. If you are selling foods that are considered “higher risk” please attach a copy of the permit/licence to operate OR a letter of confirmation from the local environmental health officer in Prince Rupert. Please contact the Trading Coast organizer if you have any questions.

The building is accessible, but we request registrants identify a mobility issue as it may require access to an alternate entrance. Contact Alicia Garcia to make arrangements.

Pictures will be taken and shared through Social Media. By signing this agreement you are providing your consent.

For all market day participants, by submitting your application and signing below you are indicating that you have read and agree to the Rules, Regulations & Suitability of Acceptable Merchandise (next page):

Signature _____ Date _____

Please submit application to:

Alicia Garcia - 250-624-9498 ext.2008

Email to alicia@hseds.ca or hand deliver to Hecate Strait Emp. Dev. Society @ 208 1st Ave. E.

Rules, Regulations & Suitability of Acceptable Merchandise

Please read in full and keep a copy for your information.

Suitability of Acceptable Merchandise:

- No Commercial or second-hand goods. This includes independent sales reps or distributors of Avon, Scentsy or Pampered Chef etc.
- No Agents or representatives of companies
- No raffles or lotteries
- No repackaging of commercial goods into “kits”

Food\Beverage Sale Item:

Your products must comply with the Guidelines for the Sale of Foods at Temporary Foods Markets.

Please be aware that you must obtain pre-approval from the Northern Health Unit for many food items.

- If you already have a permit (such as a food truck), there are no further requirements.
- If you are setting up temporarily, you'll need submit this application to Vu.nguyen@northernhealth.ca:
https://northernhealth.ca/sites/northern_health/files/services/environmental-health/documents/temporary-food-permit-guidelines-application.pdf
(During this application process, a copy of your foodsafe certificate should be submitted with the application for at least one of the persons present at that temporary setup.)
- If you're unsure whether permitting is required, please refer to the following document:
http://www.bccdc.ca/resource-gallery/Documents/Guidelines%20and%20Forms/Guidelines%20and%20Manuals/EH/FPS/Food/Guidelines%20-%20Sale%20of%20Foods%20at%20Temporary%20Food%20Markets_current.pdf

Set Up and Use of Space:

- We will be providing tables and tents to those who require them. Please notify the Trading Coast organizer if you do not need a table provided. If additional display items are being brought in such as (racks, shelves or small tables), please notify the organizer.
- All garbage must be removed before vacating the table area.
- The event organizers will not be held responsible for displays or merchandise. Vendors must ensure their own security.
- The event organizers make no representations or warranties about vender sales or success and are not responsible for any losses vendors may incur.
- Sharing tables is permissible but both parties must be included on your application

*Vendors will indemnify the event organizers for any loss, fine, penalty, judgement, legal fees and expenses connected to vender's failure to comply with these terms or any liability, negligence or injury resulting from vender products, actions, conduct, booth setup, display or trade activities.

*Vendors will comply with all local zoning, bylaws, health and safety rules and are solely responsible for obtaining all permits, licenses, insurance and approvals reasonably required to sell their products at the Trading Coast Market event. The event organizers will not be responsible for any costs, damages, or economic loss resulting from failure to comply with this term. If any government agency, court, person or commercial body orders sale of vendor product to cease, vendor will immediately comply with this order.